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| Maintenance Of University Facilities And Grounds Policy | |
| Date approved: | 10-21-1999 |
| Last update: | 10-21-1999 |
| Approved by: | President |
| Oversight unit: | PLANT OPERATIONS |
| Level: | Admin Policy |
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| This policy has a related procedure. [Click to view the procedure below.](https://www.nmu.edu/policies?p=738&type=Policy) | |

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| **Purpose** | |
| The purpose of this policy is to provide efficient service and facilitate handling of all work requested of Plant Operations - Facilities. | |
| **Applicability** | |
| Faculty and staff. | |
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| **Description** | |
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| It is the policy of Northern Michigan University for the Plant Operations - Facilities department to maintain all State-supported buildings and grounds according to existing university procedures and guidelines. | |
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| Submittal Of Maintenance Request | |
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| **Procedure Description** | |
| All faculty and staff requesting maintenance work shall call the Call Center in Plant Operations-Facilities at 906-227-2292 and provide the appropriate information. | |